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John J. Burman
TOWN CLERK

COLCHESTER HAYWARD FIRE DEPARTMENT
MONTHLY OFFICERS MEETING

TO BE APPROVED AT NEXT MEETING

MONDAY May 7, 2018 1900 HOURS

HQ 52 Old Hartford Road

Called to order: 1900 hrs.

Members Present: Chief Cox, DC Don Lee, 1st AC McKenna, EMS AC Steinmeyer, , Capt. George Papp, Captn J. Jones, Duty Officer Bert Marvin, EMS Admin A. Babineau, Lt. P Giudice, Lt B.Russell, Lt Szuba, President M. Miraglia

BOF Liaison and BOS Liaison not present

Absent: EMS Cpt. R. Guidice, Safety Officer Dombroski

Approval of minutes: minutes from Feb. 5, 2018. Motioned to approve by DC Lee, seconded by Lt Szuba. Approved.

Additions to Agenda: none

Citizens Comments: none

Budget Issues: FY19 – 6/12 – town meeting, 6/19 – referendum

1,302,301 – FIRE DEPT, \$14,281,310 – TOWN, \$40,549,344 – BOE = 55,370,654 total

New ambulance is in production – due EOM June, on schedule. New stair chair ordered for it, as well as upgrades for stretchers to make them compatible with new hardware for stretcher loading.

Career / Staff Personnel: Joe Lee is leaving – last day 5/18/18. Plans are to fill the vacancy with per diem roster until future decisions have been made.

Paramedic presentation was made – program to continue to develop. Expect to include job description of Fire / EMS. Safer grant application, to cover this, time has passed w/o submission. Cpn Jones asked that future job description include something about where a candidate lives, re: call backs.

Meeting with area depts. Re: recruitment and retention program. Ad has been placed, in discussion with Colchester Gallery theatre to show volunteer R&R video. FY budget has \$ for R&R efforts.

Training: calendar posted. Includes a lot live burns. Vendor for on-line training, Target Solutions, contract up for renewal. Will be reviewing the list of people currently assigned access, and swapping out those who have left or do not use, with active new members, to keep all 80 slots filled. Fleet has 5 slots.

M&J will donate a vehicle for a live burn, and it can be “returned” to them when we are done with it.

Flash over simulator prep work due to be started Wed. 5/8/18. Framing, and soni-tubes should be set by 5/8. If concrete is delivered the pad will be poured. Marty Gordon arranged for 3 tri-axle loads of millings with reclaimed fill coming in to fill in low land. Target completion date: 6/15. Training 6/16

6/4-6/9 – Fire School – Ct. Fire Academy. EMT / EMR refresher coming up in June.

Hebron will be opening a new facility: Colebrook Facility – may add to our transports

HazMat collection for Colchester: 6/2, if called will have to use Mill St entrance of Town Hall

Boy Scouts flower sale this weekend for Mother's Day. Fisherman's breakfast went well.

Pending projects: outside lighting, Curtin drain across bay floor, both furnaces to be replaced, carpet – needs to be replaced, drains in parking lot rear, underground fuel tank to be taken out

Wed 5/9 – grant recipient of the Lions Club. J. Walsh submitted for “Active Shooter – emergency scene kits”

R2 - schedule holes to be filled, 827 calls to date, GPS tracking installed in: amb 528, 628, ET 1d & 2, rescue. Monitored by QV – speed, location, etc. Signs in over doors.

New radio system in: ET1, Ladder 1, ET3, Tanker. 4 bands, 2 heads. Can talk w/ most towns. UHF has multiple banks that enable us to communicate: Branford to RI, Long Island to Webster Ma. Medic rigs are also able to communicate with us.

Knox Box in: ET1, due in ET3 5/8, and amb. 528, and 628 being programmed. ET3 has been gutted and cleaned up. All future wiring will go through the town garage for installation. ET4 is going to First Line for pump & valve work, ET1 is going to Atlantic Detroit for an oil leak. ET1 & 2 & ladder 1 & 2 have thermal imaging cameras mounted with chargers. Rescue is due to get one next yr – will then have 2 on board. ET1&3 have portable monitors by Elkart brass. Please get used to their operation prior to a working fire.

E. Ct Fire School demo started. FFI is going on in Columbia, and FFII is in N. Windham

Safety: (report read by Chief Cox) –Report from HSO Dombroski – updated physical list is posted at both stations. Numerous members are past due. Will be sent an IAR message. SCBA flow testing to be done this month. Cascade bottles need to be hydro tested – will wait to new fiscal yr. Bio Waste container needs to be emptied after calls especially A 628. Disposing of sharps brought in by public need to be in a sealed container before being placed in the bio-hazard barrel. Dispose of gloves properly. Many have been found on cab floors of Svc 1 and both ambulances, as well as rear pump area of svc 1

EMS – monthly EMD drop in sessions to discuss anything following drills. 5/20-5/26 EMS week. Details to be discussed. Dept CPR training to show people in town – scheduled in June and in fall.

M. Ziegler hosted an EMS gator drill on the airline trail. Salmon River road race this Sat will have gator present 8:30 - noon

Captains Reports: Fire –Cptn Papp – SCBA issue – would like to have rep come in (DC Lee will reach out to N. Bagdus), air sample fill station looked at today. Need to hydro test bottles – compressors running hot.

Police Capt. Jones – lost 1 member of the FP (Standish – retired)

D.O. Marvin – no issues, Fire LT – Szuba / Guidice – nothing to report

Chief Officer Reports: EMS AC Steinmeyer – full day of mental health meeting scheduled in summer / fall. Equipament appears to be tampered with (wireless is being shut off in ambulance 628)– follow up report at a later date. QC'ing of charts is being done with regards to medical protocols.

Reminder: Memorial Day parade and picnic

AC McKenna – may be able to get 3 stretchers we can “trade in”

Fire Marshal: no report.

EMD: industry standard on new radios. Noise cancelling – must speak into mic at 3” from mouth. Portables need to be seeded in charger and shut off to charge fully.

President Miraglia: thanks to all members for successful Fisherman’s breakfast. Company property near Evans Garage has been cleaned up, and snow fence put up to prevent un-authorized parking.

Motion to adjourn: Made by DC Lee, seconded by AC Steinmeyer 20:10 hrs.

Respectfully submitted,

Jean Walsh